

ANNEX C: PUBLIC SAFETY EXERCISE SCHEDULE

2016 Statewide Communications Exercise (COMEX)

20-24 June 2016

Schedule of Events

Day 1 – 20 June

Alert Notification System Test

Staff members of the State 24-hour Warning Point (SWP) will activate the KYEM Alert Notification System (ANS) to initiate the exercise. The recorded message may be from the Director or other Command Staff member, if desired. The recommended message text is shown below in the schedule. All communication platforms within the ANS will be tested including telephone, SMS text messaging, and email.

(0900) Email – All KYEM Staff, ESF representatives, Private Sector Workgroup members, and local Emergency Managers.

(0930) Phone - All KYEM Staff, ESF representatives, Private Sector Workgroup members, and local Emergency Managers.

(1000) text message - All KYEM Staff, ESF representatives, Private Sector Workgroup members, and local Emergency Managers.

Email Message: This is a test message from the Kentucky Emergency Management Alert Notification System. Today begins the 2016 COMEX, a weeklong, statewide communications exercise. You are receiving this email because you have a role to play during activation of the State Emergency Operations Center. We are asking that you click on the following link: (personal link in email message) and verify that the contact information and preferences we have for you are correct. Please take the time to update your information, as this is what is used to contact you in a real emergency. If you have updated your information correctly, you should receive a phone message and a text message. These Alert Messages will be 30 minutes apart for this exercise.

Voice Message: This is a test message from the Kentucky Emergency Operations Center. Today begins the 2016 COMEX. Please confirm that you received an email from the SEOC by clicking 1 for YES and 2 for NO. Thank You!

Text Message: If you have not received a COMEX email or telephone alert please call the SEOC at 502-607-6600.

Government Emergency Telecommunications test

Emergency Management and the KYARNG will test their GETS cards. GETS provides personnel priority access in the local and long distance landline networks. Each user will test their assign cards by calling the number on the back of the card, input their pin number that is located on the front of the card, and calling 502-607-6600. Personnel at the SEOC will confirm personnel that have completed the test and will compile list.

Schedule

1000-1015- KYEM

1015-1030- KYARNG

1030-1045- Other state partners

MSAT Satellite Tests

The Duty Officers in the SWP will conduct a Satellite radio communications test with agencies that have MSAT Push-to-talk satellite systems. All agencies that have these satellite radios are encouraged to test their systems during this test. All tests will be per the schedule listed below. Each test will be originated from the user's equipment to the SWP.

Schedule

1. (0900-0930) All CSEPP counties and BGAD facility on the CSEPP Group.

The Following Tests Will Be Conducted on the Statewide Group - Channel 1.

2. (0930-1000) All county EOC's with a MSAT radio
3. (1000-1030) All State Area Managers
4. (1030-1100) Department of Transportation
5. (1100-1130) Command Vehicles
6. (1130-1200) Environmental Protection
7. (1200-1230) Lunch
8. (1230) Final Call for stations not previously checking in.
9. Public Health will submit their quarterly test as part of the exercise. Participation of Public Health funded satellite units is optional and welcomed.

Satellite Phone Test

Units with Satellite phones will test their phones with the SWP. Several agencies have Iridium Satellite phones that also have text messaging capabilities that will be tested as well. The National Guard has 100 phones but only has service on 15. The phones with service will be tested to the

SWP during this COMEX between 0900-1000. Any other agency that has phones can test after the NG from 1000 until 1130. Please call the SEOC at the following number 502-607-6600

Emergency Management Regional Offices communications test

EM Area offices will perform a DMARCS test with their county EM managers that have a DMARCS radio. Test will be performed on a time schedule so as not to overload the system.

All tests will be originated out of the AREA Office to their supporting counties. A detail list will be filled out by each EM Manager to document the results. Due to some of the EM Region realignments, some Area Offices may have to request an area patch from the SWP to perform your test.

Schedule

- | | |
|---------------|-----------|
| 1. 0930-1000 | Region 1 |
| 2. 1000-1030 | Region 2 |
| 3. 1030-1100 | Region 3 |
| 4. 1100-1130 | Region 4 |
| 5. 1130-1200 | Region 5 |
| 6. 1200-1230 | Lunch |
| 7. 1230-1300 | Region 6 |
| 8. 1300-1330 | Region 7 |
| 9. 1330-1400 | Region 8 |
| 10. 1430-1500 | Region 9 |
| 11. 1500-1530 | Region 10 |

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Day 2 – 21 June

National Guard Monthly radio checks (DMARCS)

The SWP/G6 Wireless will conduct a Radio Communications test of the Department of Military Affairs Radio Communications System (DMARCS) with all National Guard Armories on the 21st of June. All National Guard units with a DMARCS armory radio will perform a radio test with the SWP at the designated times listed in the DMARCS test sheet. The G6 Wireless Shop will capture all results and input into database. Overview of test times is listed below.

- | | |
|--------------|--------------------------------------|
| 1. 0900-1020 | 75 th Troop Command Units |
| 2. 1020-1225 | 149 th MEB Units |
| 3. 1225-1345 | 138 th FA BDE Units |
| 4. 1345-1355 | 63Avn Units |
| 5. 1355 | KY JOC |
| 6. 1400 | 41 st CST |
| 7. 1405 | Air National Guard Base |
| 8. 1410 | WHFRTC Operations |
| 9. 1415 | WHFRTC Range Control |
| 10. 1420 | Fort Knox IMCOM |

National Guard Video training

G6 Wireless personnel will receive training on different types of Video capture and transport devices to support on scene video distribution from the incident commander to the JOC. Personnel from the California National Guard will be briefing these technologies and lessons learned during the 2015 Super Bowl.

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Day 3 – 22 June

Department of Military Affairs Radio Communications System (DMARCS)

The Duty Officers in the SWP will conduct a radio communications test of the Department of Military Affairs Radio Communications System (DMARCS) with all KYEM Areas based on a timeline included in the schedule below. Area Managers and other DMARCS MOU users should call according to the schedule shown below. Duty Officers will be waiting for the call. Users should examine the check sheets that will be used by the Duty Officers (Attachment 1) and verify that they are listed on the checklist. If not, please contact Chief David Barker to be added to the checklist (david.l.barker12.mil@mail.mil).

Test Schedule (See Attachment 1 check sheets for breakout times for each department and section) contact SWP at 607-1629 for Technical Support. All times are EST

1. (930-1030) Regional Response Managers (vehicle radio, office radio, portable radio) to the State EOC.
2. (1030-1100) Local Emergency Management Directors and local EOC's to the State EOC.
3. (1100-1130) Department of Transportation
4. (1130-1145) Operation Centers (TOC, KSP Post 12 , BGAD, MetroSafe, Fort Knox)
5. (1145-1230) Lunch
6. (1230-1330) Environmental Protection
7. (1330-1400) KEWS
8. (1400-1410) Fire Commission
9. (1410-1500) Public Health including Radiological Health
10. (1500-1530) Fire Marshall
11. (1530-1600) Civil Air Patrol
12. (1600-1615) MARS

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Day 4 – 23 June

KSP Post Interoperability Radio Checks

State Regional Emergency Managers will coordinate with each county EM director to select five locations to perform the interoperability test. Priority should be given to county EOC's, PSAP and emergency management personnel. Location information will be gathered through the Regional Managers who will forward to the State EOC POC for distribution. A detailed spreadsheet will be developed with site information and check in times to insure no overloading of state police dispatchers.

The Dispatcher at each Post will monitor for calls from counties in their Post area on each band - 150 MHz (VMA), 450 MHz (UMA), and 800 MHz (8Call90). Dispatchers will be provided a form that will require them to check one of the three options in a drop down box that simply indicates, "Operational", "not operational", or "system doesn't exist" with each location that was selected. The dispatcher will forward the captured results to an email address on the provided form. Forms and the timeline with post area and counties will be sent to each post area through KSP Headquarters.

Technical support personnel are listed below for each post area.

1. 1000-1030 Post 1	Mayfield	Art Moore	270-856-3721
2. 1100-1130 Post 2	Madisonville	Ron Dozer	270-676-3313
3. 1200-1230 Post 3	Bowling Green	Marty Yates	270-782-2010
4. 1300-1330 Post 4	Elizabethtown	Elroy Cook	270-766-5078
5. 1400- 1430 Post 5	Campbellsville	Todd LeCompte	502-532-6363
6. 1500-1530 Post 6	Dry Ridge	Doug Clifton	859-428-1212
7. 1000-1030 Post 7	Richmond	Brian Heise	859-623-2404
8. 1100-1130 Post 8	Morehead	David Allen	606-784-4127
9. 1200-1230 Post 9	Pikeville	Todd Huges	606-433-7711
10. 1300-1330 Post 10	Harlan	Vacant	606-573-3131
11. 1400-1430 Post 11	London	David Ball	606-878-6622
12. 1500-1530 Post 12	Frankfort	Robbie Munson	502-227-2221
13. 1000-1030 Post 13	Hazard	Jason Williams	606-435-6069
14. 1100-1130 Post 14	Ashland	Vacant	606-928-6421
15. 1200-1230 Post 15	Columbia	Rick Hamilton	270-384-4796
16. 1300-1330 Post 16	Henderson	Daniel Mckinzie	270-826-3312

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Day 5 – 24 June

Hot Wash/After Action Review (AAR)

1. A hot wash will be conducted with an invited cross section of multi-disciplinary agencies that participated in the exercise to obtain issues that should be included in our Corrective Action Plan for future exercises. The hot wash will be held at 1300 in the SEOC and will have a call in teleconference number for those that cannot attend.
2. In order for individuals and agencies to receive credit for participation in the 2016 COMEX, parties must complete the online Participant Feedback Form at the following web address: <http://kyem.ky.gov/comex>.
3. The 2016 COMEX will officially ENDEX at 1600.